



OFFICE OF THE EXECUTIVE DIRECTOR
FOR HUMAN RESOURCES
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Re: Letter of Reference for Mary Ellen Cash

To Whom It May Concern:

This shall serve as a letter of reference for Mary Ellen Cash from the Collier County School District. Ms. Cash served the District from 1995-2012 in multiple capacities with a wealth of educational and community experience.

For example, Ms. Cash has served as a guidance counselor at the elementary, middle, and high school levels. In this capacity, she assisted students with behavioral and special needs and provided support to faculty members accordingly. Ms. Cash has also counseled, taught, and worked with English language learners ("ELL") students at all educational levels. She is fluent in Spanish and has also taught Spanish classes at the District and had served as a Spanish teacher prior to commencing employment with the District. Ms. Cash is currently certified in Florida in the areas of Guidance and Counseling, English for Speakers of Other Languages ("ESOL"), and Spanish.

In addition, Ms. Cash has served as a teacher for migrant students in the District's Federal migrant outreach programs and worked on special assignment with the Title I Migrant Education Program within the District's Office of Federal and State Grants. Part of her outreach work involved working with the community especially with economically disadvantaged persons in the Immokalee and East Naples communities. This has included helping direct students toward post-graduate work and educational opportunities. While teaching in Immokalee, she assisted students in the Students Working Against Tobacco Programs.

During her period of service with the District, she received multiple positive annual performance evaluations for her work as a guidance counselor and teacher; especially at the middle and high school levels.

If you have any questions, please call the undersigned directly at (239) 377-0365.

Very truly yours,

Deborah Terry
Executive Director of Human Resources

cc: Personnel File

Attachment 1

COLLIER COUNTY CHARACTER EDUCATION TRAITS

**Citizenship Cooperation Honesty Kindness Patriotism Perseverance
Respect Responsibility Self-Control Tolerance**